

Board of Road Commissioners Meeting
County Services Building
August 27, 2025

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, August 27, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, Heykoop, LaFever.

Staff present: Timmer, Holmes, Terryn, Curtis, Frick.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Rob Draper, Golden Township Supervisor; Craig Mast, Oceana County Sheriff; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Parks and Recreation; Savanna LaFever, Hart City resident; and Stephanie Hughes, Golden Township resident.

TOTAL: 7 visitors

AGENDA

Motion by Gowell and supported by Heykoop to approve the following Agenda items for discussion.

NO AGENDA ITEMS.

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes.

Motion carried.

CITIZEN'S PARTICIPATION

Rob Draper thanked Mark Timmer and the Road Commission crew for the slag project on Harrison Road and Scout Road. They did a great job and appreciates this being done.

Garry McKeen reminded all in attendance that Marshville Dam ribbon cutting celebration will take place Thursday, August 28, 2025 starting at 3:00pm. Garry thanked the Board Members and Mark Timmer for collaboration in this County Parks project.

APPROVAL OF MINUTES

Motion by Heykoop and supported by LaFever to approve the Minutes of the August 13, 2025 Regular Board Meeting.

Roll call vote: Heykoop– yes; LaFever – yes; Gowell – yes; Koch – yes; Myers – yes.

Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Heykoop to approve the following Vouchers as presented.

Voucher No. 72438 (HSA)	\$ 1,935.45
Voucher No. 72439 (Accounts Payable)	\$ 489,799.93
Voucher No. 72440 (Payroll)	<u>\$ 105,520.98</u>
	\$ 597,256.36

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes.
Motion carried.

QUARTERLY COMMITTEE REPORTS

Personnel Committee – nothing to report.

Finance Committee – Commissioner Heykoop spoke briefly about an increase in funding for the 2026-2027 budget. The House has approved and still needs the signature from Governor Whitmer.

Buildings & Grounds Committee – nothing to report.

Community Relations Committee – Chairman Myers noted that the Road Commission in planning an Open House in the Spring of 2026 and a Road Reception in the Fall of 2025.

Weighmaster Liaison – nothing to report.

Parks & Recreation Liaison – Garry McKeen already gave an update during Citizens Participation. Chairman Myers thanked Garry McKeen for the wonderful job he has done on the Oceana County Parks and Recreation Board.

Equipment Committee – nothing to report.

STAFF REPORTS

State

Not working on State currently.

M20 and Hart Garages

Patched various roads, graded gravel roads, repairing roads, mowed in county and Hart Township, finished chip seal in County, fog sealed in County Primary and Local Roads, Apache Hills, Village of New Era, and Pentwater Subdivisions, fog sealing Village of Shelby, and began slag upgrade on Harrison Road in Golden Township.

Engineering

Worked on FLAP Grant, meetings and plan review for M20 Tunnel, Madison Road paving project, MDOT Salt Shed Grant, and ROW Encroachments. Sign Upgrade (Safety Grant) GI meeting. Worked with Drain Commission on future projects.

HR

Hired full time Truck Driver/Road Worker, interviewed for full time Truck Driver/Road Worker.

Traffic Services

Supervised Sign Crew/County Work/State Work, worked on asset management, sign repairs, Road Soft, permits, traffic control for chip seal/fog seal, finished no parking sign upgrade in Benona Township, lane closure on US 31 for washout repair, and long line paint striping and special markings.

Mark Timmer introduced newly hired Accounting Assistant, Marianna Frick. Marianna did most of the work on the FLAP Grant and did a great job. She is an asset to the Road Commission and glad to have her as a part of the Road Commission Staff.

General

Reviewed bills and finances with Assistant Manager-Clerk and Finance Director. Finance Director worked on several FOIA requests. Rieth Riley Paved base on Madison Road and are paving top course today. Accounting Assistant, Assistant Manager-Clerk, Highway Engineer, and Managing Director worked on FLAP Grant, and Accounting Assistant completed FLAP Grant and submitted to State. Managing Director, Assistant Manager-Clerk and Highway Engineer worked on estimates and letter of support for NOAA Grant for six structures to be submitted by WMSRDC. Highway Engineer and Assistant Manager-Clerk worked on MDOT Salt Shed Grant.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:11 AM.

Respectfully submitted,

LORI L. HOLMES
Finance-HR Director

WILLIAM MYERS
Chairman

SEPTEMBER 10, 2025

DATE